



# THE HONOURABLE SOCIETY OF THE INNER TEMPLE

EDUCATION & TRAINING DEPARTMENT

TREASURY BUILDING, INNER TEMPLE, LONDON EC4Y 7HL

02 August 2017

Dear Student Member,

## IMPORTANT INFORMATION FOR NEW BAR PROFESSIONAL TRAINING COURSE STUDENTS 2017

As part of your vocational training and also as an introduction to the Inn, we are holding a **compulsory** Introductory Weekend on Friday 6 October and Saturday 7 October 2017. This comprises an Introductory Evening on the Friday and a Presentational Skills Course on the Saturday.

At the Introductory Evening you will hear from a panel of speakers about life at Inner Temple, be provided with further information and application details for the Inn's educational Qualifying Sessions and student schemes, and have the opportunity to meet some of the Inn's members over informal drinks. **The dress code for the Introductory Evening is dark suits.**

The Skills Course is led by professional drama teachers and is a great opportunity to improve your presentational skills. There will be a morning and afternoon session for this course, of which you can only attend one. When booking online, you will need to select which one you would like to attend. Please note that places on these sessions are allocated on a first come, first served basis, so please make sure to book early to ensure a place on your preferred session. **You will need to wear casual clothing, suitable for physical activity, for the course.**

**You should already have received your login details for the online booking portal (via email). It is most important that you make your booking for the Introductory Evening and Presentational Skills Course as soon as possible. If you have not received the email with details of how to access the system please contact the Treasury Office on 020 7797 8241.**

If for any reason you are not commencing the BPTC this autumn or if you are studying at a London BPTC Provider, we would be most grateful if you could inform us so that we may amend our records. There is a different, mid-week, Introductory Evening for London students. Please contact us at the above address or email [introduction@innertemple.org.uk](mailto:introduction@innertemple.org.uk).

Please find enclosed further details of the Introductory Weekend, the BPTC Advocacy & Legal Research Training Day on Saturday 23 September, a complete list of all events held at the Inn in the Michaelmas term, the Library open afternoon and information on the four student societies.

We look forward to welcoming you to the Inner Temple at your Introductory Evening.

Yours faithfully,

Fiona Fulton

*Director of Education*



## INTRODUCTORY WEEKEND FOR BPTC STUDENTS

### **Introductory Evening**

*Friday 6 October 2017*

*Registration at 4.30pm*

*Worth 1 Qualifying Session*

This evening will provide an introduction to the Inner Temple, information on Qualifying Sessions and student societies, and talks by key figures about life at the Inn. The introductory presentation will be followed by a drinks reception where students will be able to meet fellow BPTC students and members of hall. The dress code for the Introductory Evening is dark suits.

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### **Presentational Skills Course**

*Saturday 7 October 2017*

*Morning Session from 8.45am - 2pm*

*Worth 2 Qualifying Sessions*

*Breakfast and Lunch Included*

**OR**

*Afternoon Session from 1pm—6.30pm*

*Worth 2 Qualifying Sessions*

*Lunch Included*

Students will be given training by professional actors in public speaking skills such as poise, posture and articulation. You will need to wear casual clothing, suitable for physical activity.

**The Introductory Evening and Presentational Skills Courses are compulsory**

**You should already have received your login details for the online booking portal.**

**It is most important that you make your booking for the Introductory Evening and Presentational Skills as soon as possible.**

## **INTRODUCTORY WEEKEND QUALIFYING SESSION RULES**

### **ENTRY:**

ENTRY MAY ONLY BE GAINED BY APPROPRIATELY DRESSED STUDENTS. THE ENTRANCE WILL BE IN CHURCH COURT (NEAREST TO THE CLOISTERS AND OPPOSITE TEMPLE CHURCH). WHEN YOU ARRIVE YOU SHOULD SIGN THE REGISTER AND COLLECT YOUR NAME BADGE. YOU MUST BE PRESENT AT THE ENTRANCE TO THE INNER TEMPLE HALL 10 MINUTES PRIOR TO THE STATED TIME. PLEASE NOTE THAT LATECOMERS WILL NOT BE PERMITTED ENTRY AND WILL NOT GAIN A QUALIFYING SESSION SO YOU SHOULD ALLOW AMPLE TIME FOR TRAVEL TO THE INN. IF YOU FEEL THAT EXCEPTIONAL CIRCUMSTANCES HAVE CAUSED YOU TO BE LATE, YOU MAY DISCUSS THESE BY CALLING THE DUTY PORTER ON 020 7797 8255.

**MOBILE PHONES MUST BE SWITCHED OFF IN THE TREASURY BUILDING.**

### **DRESS CODE:**

THE DRESS CODE FOR THE INTRODUCTORY EVENING FOR STUDENTS, BOTH MALE AND FEMALE, IS DARK SUITS AND DARK SHOES PLUS A DARK TIE FOR MEN. **THE PORTER WILL REFUSE ENTRY TO ANY STUDENT WHO IS NOT DRESSED ACCORDINGLY.**

THE DRESS CODE FOR THE PRESENTATIONAL SKILLS COURSE IS CASUAL. YOU SHOULD WEAR CLOTHES SUITABLE FOR PHYSICAL ACTIVITY.

### **REFUNDS:**

REFUNDS WILL ONLY BE GIVEN IN EXTREME CASES AND AT THE DISCRETION OF THE INN. FAILURE TO ATTEND MUST BE EXPLAINED IN A LETTER TO THE DIRECTOR OF EDUCATION. REFUNDS WILL ONLY BE GIVEN IF THE INN IS NOTIFIED UP TO FIVE WORKING DAYS PRIOR TO THE EVENT. IN CASE OF CANCELLATION DUE TO ILLNESS, REFUNDS WILL ONLY BE GIVEN IF THE INN IS NOTIFIED IN WRITING IMMEDIATELY ACCOMPANIED BY A NOTE FROM A GP.

**PLEASE NOTE THAT THESE RULES ARE FOR THE INTRODUCTORY WEEKEND.**

**GENERAL RULES FOR STUDENT ATTENDANCE AT THE INN ARE ENCLOSED WITH THE  
MICHAELMAS TERM 2017 EVENT LIST IN THIS PACK**



## IMPORTANT INFORMATION ON QUALIFYING SESSIONS

You must complete **12 Qualifying Sessions** in order to be Called to the Bar. Your attendance at Call Night counts as your 12<sup>th</sup> Qualifying Session. These take the form of educational courses, lectures and other educational events.

You should already have received login details for the online booking portal. If you have not received this please contact the Treasury Office on 020 7797 8241. **Please note that most Qualifying Sessions are available in the Michaelmas and Hilary Terms.**

At your Introductory Evening in the autumn you will receive details on further Qualifying Sessions available throughout the year. In the meantime, please note:

- You have the opportunity to apply to attend one educational Residential Weekend at either Cumberland Lodge in Windsor or Highgate House in Northampton. There are three of these weekends each year. Each weekend has a different legal theme and includes talks, advocacy exercises and demonstration cases. Each weekend counts for **three Qualifying Sessions**. Places are allocated by impartial ballot. You will receive further information on how to apply for the ballot and book to attend these sessions at the Introductory Evening. Please note we are unfortunately unable to provide spaces for every student.
- You can assist the Education & Training Department's Advocacy Training Programme by playing a witness and / or counsel on training courses and at mock trials. You will be emailed with details of how to sign up as a volunteer at the start of term. You can gain up to **three Qualifying Sessions** in this way.
- Please do not leave your Qualifying Sessions to the last minute - your Call to the Bar will be delayed if you have not completed your sessions before your Call Night.

Those of you studying at Providers outside London please also note that:

- There is an Education Day at the Inn followed by a Lecture Night. This takes place in February and is worth **two Qualifying Sessions**. It involves talks by practitioners, exercises on advocacy and lectures, all given by leading legal names.
- You can obtain **one Qualifying Session** by attending your Provider's annual dinner.
- You are also able to organise **up to three local Qualifying Sessions** at your provider through your Inner Temple student representative. These generally take the form of a talk or mock trial followed by dinner, which the Inn will subsidise. Your Rep will be sent guidelines on how to arrange this. If you are interested in becoming a rep for your provider, please email [geveratt@innertemple.org.uk](mailto:geveratt@innertemple.org.uk) or call **Georgina Everatt** on **020 7797 8211** to put your name forward. In early September we will email all students at your provider with a list of those candidates standing for the position.

You will receive further information on the above sessions at the Introductory Evening.



The Honourable Society of the Inner Temple

*Want a Head Start in Advocacy & Legal Research?*

Book now for this year's

**BPTC Advocacy & Legal Research Training Day**

Saturday 23 September 2017

**Time:** 9.30-14.30 **OR** 10.45-15.45

**Venue:** Inner Temple

## **WORTH 2 QUALIFYING SESSIONS!**

This session provides the opportunity for you to prepare and perform two advocacy exercises and receive invaluable feedback on your performance from Junior Barristers. The legal research training part of the day will be run by the Inner Temple Library and by the end of the session you should feel more confident in researching UK cases and legislation.

The day is split into two separate sessions and you will have the chance to perform 2 of the following cases: Crime, Civil and Family Law.

**No previous advocacy experience required!**

To book, please visit <https://portal.innertemple.org.uk>



You can only attend one session.

Places are limited and allocated on a first-come, first-served basis, so you are advised to apply via the online booking system as soon as possible.

If the sessions prove to be popular we hope to run another similar day later in the academic year.

**Please consider your booking as a professional commitment.**

**Any cancellations will disrupt the day for the other participants.**

## INNER TEMPLE STUDENTS' ASSOCIATION

ITSA is one of 4 Inner Temple student societies. All students are automatically members of ITSA and are invited to all events. ITSA hopes to achieve a number of aims:

- To promote collegiality, especially between both In- and Out-of-London students;
- To help Inner Temple Students maximise their enjoyment of their BPTC year;
- To provide a voice for the students within the Inn;
- To provide a welcome break from BPTC work and the hunt for pupillage.

This year has seen a number of events including social nights, a Burns Night Supper, and a Grand Summer Ball. Barristers and Benchers attend our events, and our Inn is touted as the best for students. Whatever your background, interests and ambitions, if you have plenty of drive and enthusiasm this is a great committee to get involved with. If you want to stand for a position or just want more information, come and speak to us at the Introductory Evenings.

**Web:** [www.innertemplestudents.co.uk](http://www.innertemplestudents.co.uk)

**Email:** [innertemplestudents@googlemail.com](mailto:innertemplestudents@googlemail.com)

**Facebook:** Inner Temple Students' Association

**Twitter:** @innertemplesa

All new students are invited to kick off their year on the BPTC with ITSA welcome drinks immediately following the Introductory Evening. More information will be provided on the day.

Also, the Committee for 2017/18 needs you! Please put yourself forward for election to the Committee after the Introductory Day and help to develop this crucial Inner Temple organisation.

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## INNER TEMPLE DRAMA SOCIETY

The Drama Society performs two or three shows per year, usually a pantomime and an open-air summer show.

Past performances have starred actors and actresses from all walks of legal life. With readings from Benchers, to leading roles being performed by practicing barristers and GDL students, this society really is open to all, and a great way to make both friends and connections.

It is such a fun society, and beneficial in so many ways; confidence, clarity and projection being just three skills that can be transferred to your advocacy.

If you wish to take a more active role in the Drama Society please do consider joining the Committee, which is elected at the beginning of each year. It is a very rewarding committee to be part of, with the additional bonus of providing plenty to talk about on pupillage and job application forms.

**Email:** [innertempeldrama@gmail.com](mailto:innertempeldrama@gmail.com)

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*MORE INFORMATION ON HOW TO JOIN THE STUDENT SOCIETIES WILL BE GIVEN TO YOU ON YOUR INTRODUCTORY EVENING*

## INNER TEMPLE DEBATING SOCIETY

### ***What is debating?***

Debating is the process of critically analysing and evaluating argument in a structured way. While debating is about speaking persuasively, it is more importantly about thinking logically. At Inner Temple we are fortunate to be part of a global British Parliamentary debating circuit. In this format, each debate is stylised as a hypothetical House of Commons debate, both procedurally and linguistically. A debate consists of four teams: two teams in proposition (the Government bench), and two teams in opposition to the motion (the opposition bench). There are two speakers in a team.

The object of the debate is to use your skills of advocacy, wit and strategy to convince the judges of your case. Do so and you win. Teams are given fifteen minutes to prepare their cases once the motion is announced. Because motions can be on literally any topic of any significance – from war with Iran to public funding for the arts, and from the abolition of wigs and gowns to the restoration of debtors prisons. – we aim only to provide you with the underlying skills to deconstruct an issue, apply your knowledge effectively and construct a water-tight case.

### ***Why debate?***

Being an active part of the Inner Temple debating squad holds numerous benefits. We compete regularly in many of the world's most prestigious tournaments, including the World and European Championships (held over the Christmas and Summer vacations respectively). If selected, we are fortunate to be able to meet your travel and registration expenses. In recent years we have sent members to World Championships in Ireland, Turkey, Botswana and the Philippines, and this year aim to send a delegation to Germany. Debating therefore provides a fantastic opportunity to see places and meet people from all over the world.

Moreover, pupillage providers generally regard having represented your Inn at a national or international debating competition as among the best CV experience. It demonstrates a commitment to and proficiency in advocacy beyond the four corners of the BPTC. Not only is the experience useful for your CV, it is inherently worthwhile for the skills you will develop: to think quickly and analytically; to speak with confidence; and to apply your knowledge of the world to a range of factual scenarios.

### ***How do I get involved?***

We hold training sessions in Inner Temple once a week during term time at 6.30pm in 1 Mitre Court. Whether you're a world champion or a complete novice, and whether you want to compete regularly or simply attend the occasional workshop, we aim to provide training and feedback that is both critical and constructive.

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## INNER TEMPLE MOOTING SOCIETY

### ***What is mooting?***

Moots are legal problems in the form of fictitious cases. Appearing before the Bench are two teams of two Counsel – a Senior and Junior counsel on each. During the making of submissions Counsel will routinely be asked a number of questions by the judge(s) relating to their submissions. Judges for the Inner Temple's Mooting Competitions are always barristers and in the final rounds, if you are lucky, you will be judged by a High Court or Appellate Court Judge.

Areas of law governing the moot problems will vary with each competition; however, the internal competitions are usually based on the core legal areas (e.g. crime, contract, property etc).

Of course, winning the moot is not the same as winning the arguments. It really is a case of how you play the game rather than whether you win or lose. Clarity of argument and expression, imaginative construction of flawless legal argument and effective presentation are the key to winning a moot.

### ***Why should I get involved?***

The Inn's mooters compete in some of the world's most prestigious mooting competitions; for instance, last year the Inn met the travel and registration expenses for the teams representing it at a number of prestigious competitions such as the Jessup, Marcianum and Telders Moots. In recent years we have sent our mooters to Vienna, Hungary, Dublin and Washington DC. Mooting therefore provides a fantastic opportunity to see places and meet people from all over the world. We also provide, with help from the Inn, a series of mooting training sessions; host the Lawson Moot, our internal competition for all members of the Inner Temple and organise the Inner Temple IV.





# INNER TEMPLE LIBRARY

“Google can bring you back 100,000 answers.  
A librarian can bring you back the right one.”

(Neil Gaiman)

## Student Open Afternoon

Wednesday 27th September 2017

1.00 pm to 5.00 pm

Lawson Room, Inner Temple

(first floor below the Library)

We welcome new students to the Inner Temple Library! Drop in to meet the staff & learn what the Library can offer you.

The day includes regular tours, a free gift for every attendee and a library quiz.

**Answer all quiz questions correctly for a chance to win a three course lunch with wine for two in the Inner Temple Hall.**



# Michaelmas 2017

## Student Qualifying Sessions & Other Events

To book, please visit: <https://portal.innertemple.org.uk>

If you have not received your portal password, please contact Jacqueline Fenton on 020 7797 8241 or [jfenton@innertemple.org.uk](mailto:jfenton@innertemple.org.uk)

Please note you will receive details regarding other Qualifying Session opportunities at your Introductory Evening.

■ Qualifying Sessions

■ Special Events (which do not count as Qualifying Sessions)

Date	Event	Prices
Thurs 21 Sep	<b>Temple Employed Bar Supper</b> – 6.30pm – 7.15pm (Dark Suits) Guest speaker, Rupert Bondy (former GC of BP Plc and current GC of Reckitt Benckiser Group plc) Drinks and Networking followed by Buffet Supper Book via: <a href="http://www.innertemple.org.uk/teb">www.innertemple.org.uk/teb</a> Students will need to Enter the Promotional Code TEB17 to receive the student rate	£19.20
Sat 23 Sept	<b>Advocacy Day &amp; Legal Research Training</b> (Dark Suits) Either 9.30am – 2.30pm or 10.45am – 3.45pm. <b>Accredited for 2 qualifying sessions</b> Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a>	Free
Mon 2 Oct	<b>A Special Lecture co-hosted with LSE to commemorate the birth of M K Gandhi &amp; the 70<sup>th</sup> Anniversary of Indian Independence</b> – 5.30pm for 6pm (Dark Suits or National dress) Dr Faisal Devji, University Reader in Modern South Asian History, University of Oxford, <i>Barrister Gandhi takes the Stand</i> . Followed by Drinks Reception. Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a>	Free
Fri 6 Oct	<b>Introductory Evening for BPTC students at providers outside of London</b> 4.30pm – 8pm (Dark Suits) Attendance at this event is compulsory for students starting the BPTC at a provider outside of London in 2017 <b>Accredited for 1 qualifying session</b> Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a>	Free
Sat 7 Oct	<b>Presentational Skills Course</b> (Casual) Either 8.45am – 2pm or 1pm – 6.30pm <b>Accredited for 2 qualifying sessions</b> Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a>	Free
Mon 9 Oct	<b>Reader's Lecture Night</b> - 6pm for 6.30pm (Dark Suits) Professor Louise Gullifer, University of Oxford, <i>'Sales' on Retention of Title Terms: A Tale of Caterpillars, Bunkers and the Supreme Court</i> <b>Accredited for 1 qualifying session</b> Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a>	£5.00

<b>Wed 11 Oct</b>	<p><b>Legal Research Training</b> – 6.15pm – 8pm (Dark Suits)</p> <p>This is a repeat of the research training session on Sat 23 Sept for those who cannot attend that event. You cannot attend both.</p> <p><b>Accredited for 1 qualifying session</b></p> <p>Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p>	Free
<b>Mon 23 Oct</b>	<p><b>Magna Carta Moot</b> - 6.30pm – 9.30pm (Dark suits)</p> <p>One guest only. Followed by a drinks reception and bowl food.</p> <p>An exhibition Moot between the winners of the 2017 Inner Temple IV and the 2017 ESU National Mooting Competition.</p> <p><b>Accredited for 1 qualifying session</b></p> <p>Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p>	£12.00
<b>Mon 30 Oct</b>	<p><b>Mixed Dining Night and Mooting Masterclass</b> - 6pm for 6.15pm (Dark Suits &amp; Gowns)</p> <p>Dinner will be preceded by a one hour “Mooting Masterclass” by Master Hodge.</p> <p>Attendance at both the Masterclass and dinner is required for this event to be counted as a qualifying session.</p> <p><b>Accredited for 1 qualifying session</b></p> <p>Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p>	£16.50
<b>Wed 8 Nov</b>	<p><b>Grand Day</b> (White Tie/Black Tie)</p> <p>The Inn’s Treasures will be on display in the library from 6.45pm – 7.15pm</p> <p>Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p>	£49.20
<b>Fri 10 Nov</b>	<p><b>History Society lecture</b> – 5.30pm for 6pm (Dark Suits)</p> <p>Professor Tony Lentin, <i>Lord Sumner – ‘A hopeless reactionary’ or one of ‘the greatest exponents of the English common law in all its long history’</i></p> <p>Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p>	Free
<b>Sun 12 Nov</b>	<p><b>Remembrance Sunday Lunch</b> (non-term) - 12.30 for 1pm (Dark Suits)</p> <p>Preceded by Choral Matins – <b>10.50am for 11am</b> if you would like to bring a guest please indicate how many tickets you require.</p> <p>Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p>	£19.20 (guest £22.80)
<b>Mon 13 Nov</b>	<p><b>Reader’s Lecture Night</b> - 6pm for 6.30pm (Dark Suits)</p> <p>Dr Shazia Choudhry, Queen Mary University of London, Academic Fellow</p> <p><i>Domestic Violence: A Human Rights Issue</i></p> <p><b>Accredited for 1 qualifying session</b></p> <p>Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p>	£5.00
<b>Wed 15 Nov</b>	<p><b>Private Guest Night</b> – 6.45pm for 7.30pm (Lounge Suits/Black tie)</p> <p>Students and Members of Hall may book more than one guest subject to capacity.</p> <p>Book via the portal: <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p> <p>Choral Evensong at 5.30pm in the Temple Church for those who may wish to attend</p>	£33.70 (guest price £37.45)
<b>Sun 17 Dec</b>	<p><b>11.15 Christmas Carol Service</b></p> <p><b>12.15 Christmas Lunch</b></p> <p><b>3.00 Children’s Nativity Play</b></p> <p><b>3.30 Children’s Christmas Tea</b></p> <p>Book Carol Service and Nativity Play via church, the Lunch and Tea</p> <p>Book via the portal <a href="https://portal.innertemple.org.uk">https://portal.innertemple.org.uk</a></p>	Free £48.75 Free £4.40 adult £11.95 child

## Inner Temple Rules for Student Events

### Qualifying Sessions

All BPTC students have to complete 12 qualifying sessions in order to be called to the Bar. Qualifying sessions complement students' academic and vocational education and form a bridge to pupillage. The sessions equip BPTC students to undertake the next stage of training by enabling them to meet and learn the following from practising members of the Bar and Judiciary and other experts:

- Professional Integrity, Ethos and Ethics;
- Professional Advocacy Skills;
- Professional Interpersonal and Communication Skills;
- Professional Development.

Qualifying sessions include lectures on legal topics; advocacy training taught by practising members of the Bar and Judiciary; student weekends where students have the opportunity to explore a particular legal topic with experts in that field; presentational skills courses; and Education Days. The Inn recognises that its student members study the BPTC at providers across England and Wales and therefore provides a wide range of qualifying sessions at weekends as well as during the week. Students at providers outside of London are able to organise up to three local qualifying sessions – the Inn will provide assistance and funding. You will also gain one qualifying session on your Call Night.

### How to book

Please see event listing above. BPTC student members will be notified by the Inn when qualifying sessions are open for booking – please do not leave it too late to complete your qualifying sessions as this may affect the date on which you can be called to the Bar. Unless informed otherwise, BPTC students can book qualifying sessions via <https://portal.innertemple.org.uk>. Please note you can only book events online up to 4 working days before the event.

### Attendance

Students should arrive promptly. Doors will close at the time stated on the ticket or indicated in your confirmation email. Please provide your ticket or confirmation email on arrival if requested. Please note that latecomers will not be permitted entry and, if attending a qualifying session event, will not gain a qualifying session so you should allow ample time for travel to the Inn/venue. If you feel that exceptional circumstances have caused you to be late, you may discuss these by calling the Duty Porter on 020 7797 8255 or the number provided for the relevant staff member. Mobile phones must be switched off. Students should conduct themselves in a manner befitting a member of the Inn. Students must ensure that they sign the Term Card/register at each qualifying session event – **failure to do so will result in the qualifying session not being awarded.**

### Dress Code

The dress code for all students at qualifying sessions and other student events (unless otherwise indicated) is dark suits and dark shoes, plus a dark tie for men. (When gowns are required for a qualifying session, they will be made available in the cloakrooms.) Entry will be refused to any student who is not dressed appropriately.

### Refunds

Refunds will only be given in extreme cases and at the discretion of the Inn. Failure to attend a qualifying session that has been booked must be explained in writing to the Head of Treasury office (for Lecture Nights and Dining Nights) or to the Director of Education (for all other Qualifying Sessions). Refunds will only be given if the Inn is notified up to five working days prior to the event. In case of cancellation due to illness, refunds will only be given if the Inn is notified in writing immediately accompanied by a note from a GP.

### Lunch

Students are welcome to take lunch in Hall; lunch is served Monday to Friday 12:30—2pm during term time. Students and pupils are entitled to a 25% discount (Please note this does not count as a Qualifying Session).